5 Yr. System Plans: Inclusive Project Development

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October 17, 2017
5-Yr. System Plans

• Why is this important?
  • Future funding (state and local)
  • Transit need - demographics

• Purpose:
  • Identify system-specific priorities to a better deliver service (based on GMTIP themes)
  • Build local support for transit – longer-term commitments
  • Document decision-making process
  • Predict resource needs and costs

• How?
  • Consultant teams will work directly with transit systems
  • Plans are specific to community needs and built on local-decisions
Inclusive Project Development

- Starting with common project goals
- Equal voices and new faces at the table
- Formalizing roles and responsibilities
- Recognizing different needs, priorities and challenges
- Consistent, but flexible
- 5-Yr. System Plans using the process
- Marketing/Communication Project to follow
Inclusive Project Process: 5-Yr. System Plans

October 2017
- Identify the Project need
- Coordinate with MTPA staff

November
- Form Project Advisory Committee (other stakeholders)
- Identify small Proj. Mgmt. Team (MnDOT, MPTA staff and Directors)
- Consult with:
  - MPTA Board
  - Transit Adv. Board

December
- PMT/PAC meeting – outline scope, objectives, outcomes
- PMT writes final scope, MnDOT release RFP through Consultant services

June – Aug, 2018

October
- PMT selects consultant team(s)
- MnDOT contract, negotiations and final approvals

January, 2019
- Project Kick-off with PAC, PMT & consultants

Regular PMT meetings
- PAC meetings at key points
Real World Example: Hosting Thanksgiving

1. Identify a need: Thanksgiving as an adult
2. Coordinate with roommates
3. Consult with experienced adult (mother)
4. Identify small Proj. Mngt. Team (roommates + older sister)
5. Project Advisory Committee (outside friends/family)

- PMT/PAC meeting – theme?, costumes, games, table topics (approved/not-approved)
- "pre-dinner" planning – all on the same page?
- Final negotiations (calls/text/emails confirmations)
- PMT selects consultant team(s) (who is bringing what?)
- PMT writes final scope, (main dishes, sides, salads, bars, etc)

- Project initiation "find a chair"
- PAC meetings at key points (check on smaller tables)
Key Points

• Presenting to MPTA Board, Nov. 30th
• Info will be getting to you when available
• Marketing/Communications project to follow – Complete the survey!
Thank you again!

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