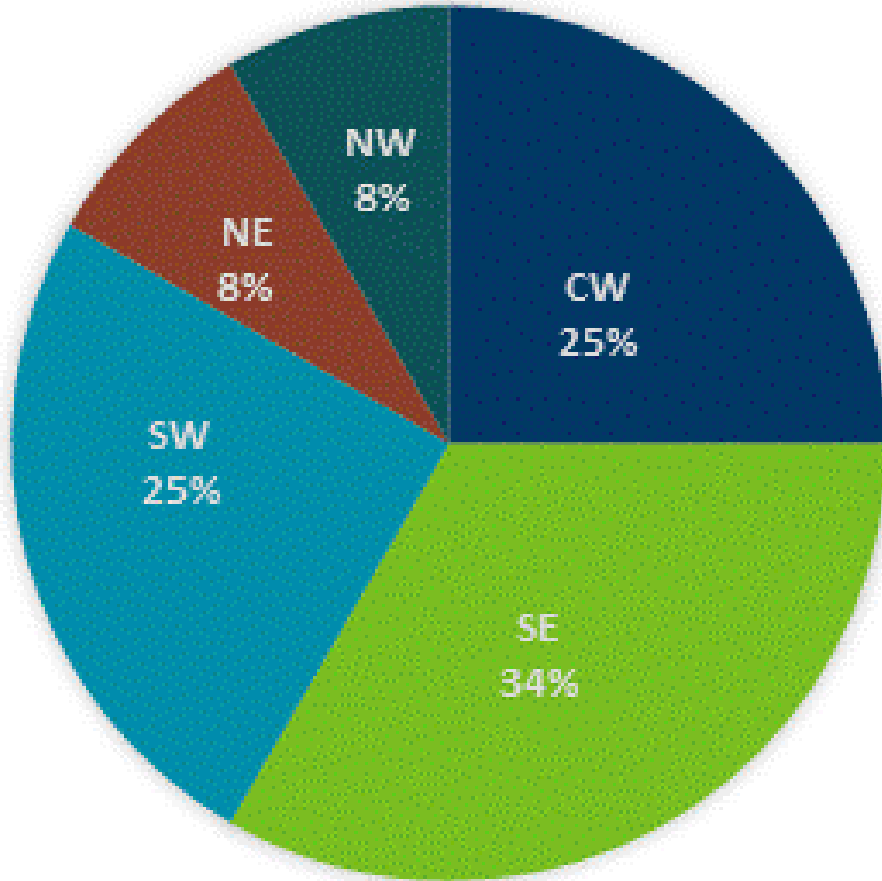




General Consulting Services for Transit

Glenn Gadbois – Project Manager

Glenn.Gadbois@state.MN.us



November

12 agencies asked for assistance

26 priorities

116 tasks total requests

December and January

Prepare and plan for start up

January and February

Coordinate with agencies

IF we get more requests for assistance than we have capacity to accomplish, then the Review Committee (agencies) would determine specific criteria and scoring. Examples of criteria:

- **Improving performance**
 - Safety
 - Security
 - Increases Ridership
 - Enhances Daily Operations
 - Enhances Understanding | Knowledge of services to the public
 - Provides or Tests Innovation
- **Supportive outcomes for numerous agencies**
- **Reduces workload | Streamlines Processes (eliminates duplication of effort or supports efficiency)**
- **Work has been delayed, due to lack of time or resources to perform the task**
 - Asset Management
 - Policies | Procedures Updates
 - Procurement | Purchasing

Workflow to Start



Transit agencies

- Continue to Request – No Deadline – Review Quarterly

← Ongoing



- MnDOT (with feedback from Transit Agencies) develop criteria. Review Committee review progress quarterly.

← Now



- Clarify scope and schedule with Transit Agencies, negotiate budget with MnDOT.

← Next



- Seek efficiencies, e.g., bundle similar scopes of work, share learning (e.g., projects build playbooks).



DRB Consultant Team

- Consultant team assigns work (aligning skills and availability).

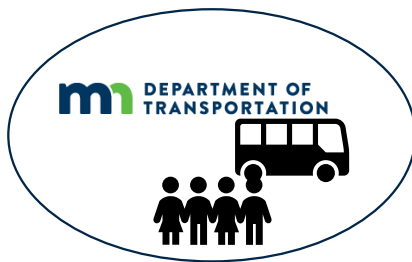
Workflow for Projects



- Transit agency, MnDOT and consultant team collaborate to start and complete the work



- Consulting Team works with transit agency(ies) providing:
 - Monthly status reports and deliverables
- Complete the work with final deliverables



- Review process, adjust
- Provide RTAP articles with status and highlights

- Feedback on criteria
 - Contact me if you need a copy of this presentation or the proposed criteria
 - Email me if you have questions or suggested changes to criteria
- Volunteer to serve on the review committee
 - Time commitment per quarter: 1 hr. review status reporting, 1 hr. meeting
 - Email Glenn.Gadbois@state.MN.us

Thank you!